Cire vocational qualifications are nationally recognised and will provide you with a pathway to further your career opportunities or prepare you to take an entirely new direction.

Cire Training offers courses in the following industries:

Community Services

Personal Care

Early Childhood Education and Care

Education Support

New Small Business

Horticulture and Landscaping

Hospitality and Tourism

*Community Services - Cire Training offers First Aid short courses specifically designed for the industry. These courses provide students with an opportunity to gain extra qualifications to perform first aid in an emergency.

Not sure if further study is for you? Cire Training offers Explore Your Career; a short course that allows you to sample the qualification on offer, the course structure and learn more about the industry before making a commitment.

For further information visit www.cire.org.au or call 1300 835 235

Get in touch

Cire Opening hours

Monday - Friday
9.00am - 5.00pm
Closed public holidays

Contact

Cire Training
211 Main Street
Lilydale 3140

1300 835 235

Disclaimer - Information within this publication is correct as at July 2019. Cire Training reserves the right to cancel, modify or alter in any way the information contained within this document. Please note that courses are subject to demand and adequate numbers. Course duration may vary depending on individual circumstances. We recommend that you visit www.cire.org.au for the most current up to date information.

Cire Services is a not-for-profit organisation. We are committed to investing our profits in improving service delivery, facilities and staff development.

Cire Services Incorporated TOID 4150 - ABN 51 933 700 538

CHC22015

Certificate II in Community Services

Nationally Accredited Vocational Qualifications

Considering a career in community services?

Starting you on the pathway to support the people in your community.

Code

CHC22015 Certificate II in Community Services

NATIONALLY RECOGNISED TRAINING

About this course

Community services is a diverse sector that offers many different career pathways making this a popular choice with people of all ages and backgrounds.

Considering a career in community services?

This certificate is a general introduction to the sector and aims to provide a pathway to higher level qualifications such as aged care, disability and home and community care.

Campus

Lilydale campus
211 Main Street, Lilydale
Yarra Junction campus - Community Workskills Centre, 2415 Warburton Hwy, Yarra Junction
(next to the museum)

Duration and delivery mode

Between 6 to 9 months. The certificate has a part-time study component which includes classroom sessions, online activities, work placement (60 hours) and self study.

Who should attend

People currently employed, school leavers or job seekers who are looking to start a career in the community services sector. This is also offered as VET in Schools (VETis) delivered over two years with an 80 hour structured workplace - learning component each year

Career opportunities

- assistant community services workers
- contact officers
- provision of emergency relief
- customer service staff
- support worker

Units of competency - course content

CORE UNITS

BSBWOR202 – Organise and complete daily work activities – 20 hrs
HLTWHS001 – Participate in workplace health and safety – 20 hrs
CHCCOM005 – Communicate and work in health or community services – 30 hrs
CHCDIV001 – Work with diverse people – 40 hrs
CHCCOM001 – Provide first point of contact – 35 hrs

ELECTIVE UNITS

BSBCMM201 - Communicate in the workplace - 40 hrs
BSBWOR201 - Manage Personal Stress in the workplace - 40 hrs
CHCDIV002 - Promote Aboriginal and Torres Strait Islander cultural Safety - 25 hrs
CHCGRP001 - Support Group Activities - 30 hrs

On completion of the initial registration form, you will be contacted for a pre-enrolment interview. The final step will be is to complete the enrolment paperwork in preparation for your course to begin.

Recognition of Prior Learning (RPL)

You may be eligible to apply for RPL if you have evidence of knowledge and skills achieved that meet the competency requirements of your chosen qualification. Applicants may be awarded full or partial qualifications based on their RPL assessment. If you have previous qualifications, work or life experiences be sure to mention them in your pre-enrolment interview.

Fees and charges

For the fees and charges refer to www.cire.org.au and select the Course Fees and Charges tab under the Vocational Training Menu.
For information about our refunds policy and payment of fees please visit the Student Information Hub page at www.cire.org.au.

Eligibility criteria and evidence

For eligibility criteria and evidence guidelines visit the Student Information Hub page at www.cire.org.au.

Language, Literacy and Numeracy assistance

Students enrolling in a Cire Training accredited course will be asked to undertake a Literacy, Language and Numeracy activity. This is to ensure that you have the required skills to complete the course successfully. Students who need assistance will be offered support through a class or individual support program.

Access to learning allows individuals to take up work options that provide personal fulfilment, financial independence and enhanced community participation. Cire's training and assessment methods are flexible, varied and offer reasonable adjustments to ensure all students are given a fair opportunity to achieve a qualification.

How do I apply?

There are three convenient ways to enquire about our courses:

- register your interest online and one of our enrolment officers will contact you
- telephone 1300 835 235
- in person at our Yarra Junction or Lilydale campus. We are open Monday to Friday, 9am to 5pm (excluding public holidays).