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# Mobile Phone Usage - Students

## Objective

To clearly explain to our school community the Cire Community School's policy requirements and expectations relating to students using mobile phones during school hours.

## Scope

This policy applies to:

1. All students at Cire Community School and,
2. Students' personal mobile phones brought onto school premises during school hours, including recess and lunchtime.

## Policy

Cire Community School (CCS) understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At CCS:

- Students who choose to bring mobile phones to school must agree to use them appropriately. Details of inappropriate use are listed below.
- Exceptions to this policy may be applied if certain conditions are met (see below for further information).
- When emergencies occur, parents or carers should reach their child by calling the school's office.

### Personal mobile phone use

At CCS, mobile phone use is permitted in the classroom under supervision by the classroom teacher for purposes of regulation and research. If students are not able to maintain safe phone usage, a meeting with parents is arranged and a mobile phone plan may be instigated. This may consist of no access to phones across the school day or limited access to phones during break times only for an agreed amount of time. The mobile phone plan will be signed by the Campus Principal, the student and their parent/carer.

### Secure storage

Mobile phones owned by students at CCS are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Please note that CCS does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Where students who are on an individual phone plan agreement bring a mobile phone to school, CCS will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so, usually at campus administration office or with the Campus Principal.

### Enforcement

Students who use their personal mobile phones inappropriately at CCS may be required to begin an Individual Phone Plan Agreement.

At CCS inappropriate use of mobile phones (unless an exception has been granted, and particularly use of a mobile phone) may mean the student has used their phone:

- In any way that disrupts the learning of others.
- To send inappropriate, harassing or threatening messages or phone calls.
- To engage in inappropriate social media use including cyber bullying.
- To capture video or images of people, including students, teachers and members of the school community without their permission.
- To capture video or images in the school toilets.

Exceptions to the policy may be applied during school hours if certain conditions are met, specifically:

- Health and wellbeing-related exceptions; and
- Exceptions related to managing risk when students are offsite.

Where an exception is granted by the Campus Principal or Wellbeing Leader, the student can only use the mobile phone for the purpose for which it was granted.

### Camps, excursions and extracurricular activities

The school will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

### Definitions

**A mobile phone** is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network.

**An individual phone plan agreement** is a document signed by the student, their guardian and a member of the schools leadership team. It details the reasons the agreement was put in place, the terms of the agreement and also its duration. It can be implemented when a student has not adhered to safe phone usage.

### Organisational Area

Cire Community School

### Approved by

The Board

Signature:

A handwritten signature in dark red ink, consisting of a stylized, cursive 'C' followed by a horizontal line.

Date: November 2022

### Operative Date

November 2022

### Review Date

November 2024