

Access and Equity

Objective

This Policy aims to ensure that Cire Training fulfils its obligations to students and the community and meets its legal and social obligations of access and equity.

Scope

- Executive Manager, Training and Community Hubs
- Senior Manager, Training
- RTO Manager
- Trainers/Assessors
- Training and Community Hubs Administration Staff
- All Cire Training students and trainees
- Third-party providers

Policy

1. Cire Training will provide quality services and education to all sections of the community and develop relationships with other service providers in the Community and Disability Sector.
2. Cire Training has effective processes to establish the needs of students, and deliver services to meet these needs.
3. Cire Training continuously improves student services by collecting, analysing and acting on relevant data.
4. Before students enrol or enter into an agreement, Cire Training informs them about the training, assessment and support services to be provided, and about their rights and obligations.
5. Employers and other parties who contribute to each student's training and assessment are engaged in the development, delivery and monitoring of training and assessment.
6. Cire Training provides training, assessment and support services that meet the individual needs of its students.
7. Students have timely access to current and accurate records of their participation and progress.
8. Cire Training provides appropriate mechanisms and services for students to have complaints and appeals addressed efficiently and effectively.
9. Cire Training aims to achieve compliance with current disability legislation and ensure that it fulfils the Cire Services' vision to deliver our vision by working towards a sound and sustainable outcomes through flexible education, training and support by:
 - Continuing to maintain a physical environment that allows access to people with disabilities.
 - Maintaining a website compliant with the standard WCAG 2.0.
 - Ensuring course content and assessments are available in a variety of formats.
 - Implementing a procedure for making reasonable adjustments to allow people with disabilities to participate and gain competency in Cire Training Educational programs.

Definitions

N/A

Related Documents

- Reasonable Adjustment Procedure
- Access and Equity Policy
- Student Complaints and Appeals Policy and Procedure

Related Legislation

- Standards for Registered Training Organisations 2015
- Education and Training Reform Act 2006
- Disability Discrimination Act 1992
- Charter of Human Rights and Responsibilities

Organisational Area

Cire Training and Community Hubs

Approved by

The Board

Signature:

A handwritten signature in black ink, appearing to be 'ABS'.

Date: October 2021

Operative Date

January 2019
Reviewed October 2021

Review Date

October 2023